Plan Element	Purpose	When	Process?	Where Does This Come From?	Who Creates?
Vision	Drives your plan	Set once every 5 years		Linked to district vision and priorities for learning…articulated into a "vision" for how technology supports these local priorities	Tech Planning Committee (broad community buy-in)
Goals	Breaks your vision into elemental pieces	Set once every 5 years		Based in IMPACT goals (with local interpretation)	Tech Planning Committee
Ideal Performance Statement	Describes what it looks like when goals are met by accomplishing objectives and related actions Informs data collection instruments	Set once every 5 years	Data – mostly arising from the performance of *actions* -- collected annually	Comes from the goal	Tech Planning Committee (creates)
Objectives	Breaks your goal into manageable pieces that can be assigned specific activities	Annually	Choose at least 3 Review annually in light of eval data Change as they are accomplished Choose NEW ones each year or as necessary	Chosen from template list (IMPACT) or created anew	Tech Planning Committee DTC
Activities	The things you need to do to accomplish objectives (and in-turn, goals)	Annually	Chosen in relation to objectives Review annually in light of eval data Change as their related objectives are accomplished and/or in relation to objectives	Created as needed/indicated by objectives and/or evaluation data	DTC
Data Collection Plan	What data/information you will collect to show progress toward meeting indicators	Annually	Data has to be responsive to what your activities are	Questions are derived from the Ideal Performance statements (indicators)	DTC, etc.