**Brewster Central School District**

**Instructional Technology Evaluation and Planning**

**May 2, 2014**

[www.sun-associates.com/projs/brewster](http://www.sun-associates.com/projs/brewster)

I. Introduction (1 hr)

A. Brewster Committee Members

B. Sun Associates/LHRIC

C. Working Backwards – An Overview of the Evaluation/Planning Process

II. What’s Brewster Shooting For in Its Technology Plan? (1 hr)

A. What It Looks Like – An Example of Effective Technology Use in the Classroom

B. A 21st Century Learning Environment

C. Responding to the video visions…What will it take to make these visions happen in Brewster?

III. Developing Indicators (2 hr – including time for working lunch)

A. Indicator Categories and Examples

1. Student Use of Technology – Student Skills

2. Teacher Skills in Integrating Technology

3. District Supports for Technology Integration

B. Developing Indicators

1. (small groups) Developing Brewster’s Indicators

2. (full group) Sharing and Reviewing

3. (small groups) Revisiting and Revising

IV. Connecting Indicators to Current Status (Evaluation) Data Collection (45 min)

 A. Data Collection Process and Logistics

1. Walk-Throughs – What to Expect on Site Visit Days

2. Principal and Other Interviews

3. Focus Groups

4. Clarity Surveys

5. Setting Dates for Data Collection

V. Wrap Up and Next Steps (15 min)

A. Set Date for Reviewing the Report

B. Looking Ahead to Planning