**Whiteriver Unified School District**

**Technology Plan Development Timeline**

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| **Date** | **Task/Purpose** | **Required Resources** |
| 12/4/14 | Planning Committee Meeting* Review and finalize timeline
* Review and discuss tech plan format
* Make assignments for next meeting
 | * WUSD Tech Plan Development Timeline
* Sample Tech Plan Template
 |
| 12/18/14 | Planning Committee Meeting* Jeff Sun will discuss connection between indicators and vision (via Skype)
* Discuss and draft vision

Committee members refine and edit vision statement via Google Docs site before next meeting | * Sample Vision Statements
* Whiteriver’s Indicators
* Sun Associates powerpoint (vision)
 |
| 1/8/15 | Planning Committee Meeting* Finalize Vision Statement (Jeff Sun via Skype)
* Create working groups
* Sketch out goals

Working in Goal Groups, committee members refine and edit goal statements via Google Docs site before next meeting | * Evaluation Report
* Table of Findings/Recommendations
* Sample Tech Plan Goals
* Sun Associates powerpoint (goals)
 |
| 1/22/15 | Planning Committee Meeting* Finalize Goals
* Orientation to Action Planning (Jeff Sun via Skype)

Working in Goal Groups, committee members begin to create Action Plans via Google Docs site between this meeting and the next. | * Action Plan Template
* Sun Associates powerpoint (action planning)
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| 2/5/15 | Planning Committee Meeting* Work on Action Plans
* Review Action Plan Drafts with Jeff Sun (via Skype)

Goal Groups continue to work on Action Plans via Google Docs site between this meeting and the next. |  |
| 2/19/15 | Planning Committee Meeting* Work on Action Plans
* Review Action Plan Drafts with Jeff Sun (via Skype)

Goal Groups continue to work on Action Plans via Google Docs site between this meeting and the next. |  |
| 3/5/15 | Planning Committee Meeting* Finalize Action Plans
* Review Action Plan Drafts with Jeff Sun (via Skype)
* Talk about “Additional Sections”
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| 3/6 – 4/2 | Create Additional Sections* Staffing Plan
* Infrastructure Plan
* Evaluation Plan
* Budget

Assemble the whole draft and distribute to Committee prior to 4/3/15 meeting. |  |

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| 4/3/15 | Planning Committee Meeting* Review whole draft
* Jeff Sun via Skype
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| 4/16/15 | Final Planning Committee Meeting to make and approve changes to draft |  |
| After 4/16/15 | Provide report to Governing Board for Review and Approval |  |